

Board of Trustees

Special Meeting 1-6-15

Community House 6:30 PM

Present: Mayor Bernard Barnes, Trustees Martin Callahan, James Castrucci, Gene Colorito and Margaret DiGiacomo

Public: none

The meeting was called to order by Mayor Barnes.

Claims were presented in the amount of \$4,055.66 broken down as follows:

General Fund:	\$3282.29
Cemetery Fund	92.94
Water Fund	244.07
Sewer Fund	436.36

A motion to accept the claims as presented was made by Trustee Castrucci and seconded by Trustee Colorito. All ayes

Resolution #1 of 2015 –Stating Polling Place and Time Polls open, was presented and a motion was made by Trustee DiGiacomo and seconded by Trustee Callahan to accept said motion. All ayes

Resolution #2 of 2015-No Village Registration Day was presented and a motion was made by Trustee Castrucci and seconded by Trustee Callahan to accept said motion. All ayes

Next order of business was the discussion of Reserve Funds, the following Reserve Funds were presented (see attached):

Resolution #3 of 2015-DPW Reserve Fund----\$75,000

Resolution #4 of 2015-Poluce Reserve Fund--\$ 40,000

Resolution #5 of 2015-Fire Dept. Reserve Fund--\$50,000

Resolution #6 of 2015-Village Office Reserve Fund—\$40,000

Resolution #7 of 2015-Community House Reserve Fund--\$50,000

Resolution #8 of 2015 Soldiers/Sailors Park Reserve Fund-\$20,000

A motion to accept Resolutions 3,4,5 was made by Trustee Castrucci and seconded by Trustee Colorito. All ayes.

A motion to accept Resolutions 6, 7, 8 was made by Trustee DiGiacomo and seconded by Trustee Callahan. All ayes.

Discussion turned to grants, mainly a Main Street grant. GEMS, grant writers, sent a proposal to work on a Main St. Grant at the rate of \$75 per hour. The board would like them to come to the meeting on the 20th of January, 2015. Clerk will notify them.

Next discussion concerned Solar, it was decided to stick with just one company at the present time. Solar Liberty will be at the next meeting, January 20, 2015. Trustee Colorito asked if our insurance would cover any damages done to the panels. Mayor will check on this.

The Employees handbook was the next topic, it was decided by the Board that the Vacation, personal, sick, etc., time would count as days worked. According to Labor Dept. this would be a decision of the board. Under Sick Time-remove the sentence "must be taken in four (4) hour increments. Also for accumulated sick and personal time, at the time of retirement or leaving Village Employment, employee will get \$75 per day for accumulated time. This is as of 6-1-14

A note is to be added to the Rules and Regulations stating the following; If an employee is directed to do a specific job by the supervisor or the person in charge and they refuse or neglect to do it more than once, that disciplinary action will be taken in the form of oral notice, written notice or termination. (Trustee Callahan will email the clerk the proper wording for this)

The final thing was to add a certification page to the Rules, have the employee sign it and turn in to the Village Office to be inserted in their personnel file.

A motion to approve the Personnel Rules and Regulation as amended this 6th day of January, 2015 was made by Trustee Castrucci and seconded by Trustee Callahan. Roll call was as follows: Mayor Barnes—Aye Trustee Castrucci—Aye Trustee DiGiacomo—Aye Trustee Colorito—Aye Trustee Callahan—Aye

A motion to adjourn was made by Trustee DiGiacomo and seconded by Trustee Callahan. All ayes