

Board of Trustees
Regular Meeting 3-22-16
6:30 PM Community House

Present: Deputy Mayor, Martin Callahan, Trustees, James Castrucci, Gene Colorito and Connie Grant
Excused: Mayor Bernard Barnes

Also: Fire Chief, Christopher Weaver; Police Chief, Diana Callen, Codes Officer, Wayne Horender and DPW/Water-Sewer Supervisor, William Viciarelli. Also Attorney Mastromoro

The meeting was called to order by Deputy Mayor Callahan and the salute to the flag was given.

Public—none

Legals: Attorney Mastromoro said he read the Cable Franchise Agreement he was concerned that it said, "in regards to what is applicable by law." The clerk explained that it was in regards to them paying taxes on property and by law it is up to them as to whether or not they pay them from franchise money or just pay them on their own. He found no other problem. Clerk will talk to the Franchise attorneys.

Consent Agenda: A motion to create a consent agenda consisting of the minutes of the regular meeting of 2-16-16, special meeting of 3-3-16, Treasurers report, Investment report, Justice Report, Police Report, DPW/Water/Sewer Report and Codes Report was made by Trustee Castrucci and seconded by Trustee Colorito. All ayes. A motion to adopt said agenda was made by Trustee Colorito and seconded by Trustee Grant. All ayes

Claims: A motion to accept the claims in the amount of \$152,691.60 was made by Trustee Castrucci and seconded by Trustee Grant. All ayes. The claims were broken down as follows:

General Fund-----	\$104,123.63
Cemetery Fund-----	1,099.88
Marina/ Campsite-----	9,150.33
Water Fund-----	19,323.66
Sewer Fund-----	18,994.10

Department Heads:

Fire Chief-Christopher Weaver—He stated that the physicals were completed. Also the dept. received two (2) Image Cameras and they have been trained to use them. They have a video recording capability. He said he ordered four (4) sets of turnout gear. Still waiting for an answer from the Mayor, on the status of the Fire Truck.

DPW-Water/Sewer Supervisor-William Viciarelli:

Mr. Viciarelli stated that he has the men picking up Lawn Debris on Mondays. Dep. Mayor Callahan stated that he and Mr. Viciarelli have been talking one on one with the Village DPW crew. Mr. Viciarelli passed around a list of duties he made up for each of the employees. The board read them and gave them back. Mr. Viciarelli stated that Darrin Battisti was going to take the written test tomorrow for his CDL license. He also said that all the new lights have been changed except for one outside light at the WWTP. He also said he spoke with someone concerning doing an internship at the Cemetery, Dep. Mayor Callahan said he spoke with someone with P-tech and also with Cobleskill about the front of the Community House. Mr. Callahan asked if anyone wanted to purchase trees, possibly for the Marina, Park, etc. No reply.

It was mentioned that a house on New St. has several black garbage bags out by the curb and they have been there for some time. They are not garbage but carpet, etc and the codes officer will do a letter and tell them to take them back away from the curb. Mr. Callahan said he spoke with Greg in regards to the Marina and working at the Cemetery. Also mentioned was to see if NYMIR had any type of form for a volunteer to fill out. Clerk will check with Dayton King. Trustee Castrucci asked why we do not use people who have to pay back their Social Service Check, prisoners and probation people to help with the work. He will check with Ft. Plain Mayor to see who he uses and Mr. Viciarelli will also check on the County.

Police Chief, Diana Callen:

She said she has had quite a few calls recently and also that her new server is up and running.

Codes Officer, Wayne Horender:

He said he hasn't seen anyone from 12 East Main St. (central hotel) for over three (3) weeks. They have been notified several times so now he is going to write them up. Monroe St. property is one that he wants a structural engineer to look at. Medical Linen building on New St will be condemned as it is unsafe, possibly take it down. 71 West Main St., the owner now lives in Troy, the court issued a warrant and a letter was sent by them. There was some discussion on dogs but no decisions. Check codes to see how many are allowed at a residence. Deputy Mayor Callahan stated he believe someone is living in the Cemetery and this is not a good idea. Also it appears that some homeowners in the area are using the upper portion of Cemetery Hill for parking their boats, etc. Check maps to see if they are encroaching on Cemetery land, if so they should remove the items.

Old Business;

a----Volunteers, they will be needed at Last Night, landscaping project, Marina and Cemetery. It was suggested to put an ad in the paper. A motion to do an ad for Volunteers was made by Trustee Grant and seconded by Trustee Castrucci. All ayes. Mr. Callahan will write up the Ad.

b----Policies, Attorney stated that the policy notebook should state that the handbook is not intended to be a contract between Employer and Employee. The Clerk disagreed with the item mentioning pay raises. As budget officer she felt it should be worded different than suggested. There will be a meeting of the Board to on Monday, March 28, to work on policies and budget.

c----Changes to budget-to be discussed at March 28th meeting.

New Business:

a----Fire Dept-a motion to allow the Fire Dept. to change their annual meeting for election of officers to the first Saturday after the first Tuesday in April was made by Trustee Castrucci and seconded by Trustee Colorito. This includes all future elections.

b----Letter from ISO-this gave the Village a personal rating of 5 and a commercial rating of 4. This is in regards to building codes. We are average based on a rating of 10.

c-----Canal Sweep- A motion was made to do the Canal Sweep on April 23rd was made by Trustee Grant and seconded by Trustee Colorito. The Clerk is to send in the registration.

d-----Keep America Beautiful-this is a meeting to discuss cleanup in the area. Trustee Grant said she might go.

e-----Time Warner agreement-see Legals

A motion to go into executive session to discuss personnel was made by Trustee Grant and seconded by Trustee Colorito. The board left at 8:09 PM and returned at 8:46PM with a motion by Trustee Colorito and a second by Trustee Grant to close the executive session.

Upon return of the executive meeting, a motion to send both William Viciarelli and Darrin Battisti to a supervisor's seminar in Albany was made by Trustee Colorito and seconded by Trustee Grant. All ayes

Water Bill-a resident who had a broken pipe this winter requested a deduction to their water bill. A motion to have the clerk do an average of last three bills and reduce the bill, was made by Trustee Grant and seconded by Trustee Castrucci.

A bank resolution for the Clerk to open a new checking account was approved by a motion from Trustee Castrucci and seconded by Trustee Colorito. All ayes

Trustee Colorito said he did some work on the water rates and feel if they were raised by ½ cent per cubic ft, it would help with the water/sewer revenue. This is still be looked into.

Deputy Mayor Callahan congratulated Trustee Grant for becoming the new Trustee at the March election and he wished everyone a Happy Easter.

Motion to adjourn was made by Trustee Grant and seconded by Trustee Colorito. So done

Board of Trustees
Correction to 3-3-16 Special Mtg.

Omitted from the above minutes in error: The Village Clerk/Treasurer suggested that it may be a good idea for the board to consider the possibility of splitting the position of Clerk/Treasurer and having a Village Clerk and a Village Treasurer. The purpose of this is that the combined job is becoming too much for one person. No change can be made until the next appointment of the Clerk/Treasurer which is April 2017. This is just something that she felt should be looked into and considered for the future.

Reminder, the position is a Mayor's appointment, the above is just a suggestion.