

Board of Trustees  
Organizational Meeting 4-10-17  
Community House 6:30 pm

Present: Mayor Bernard Barnes, Connie Grant, Charles Straney, Gene Colorito and James Castrucci

Also: Police Chief Diana Callen and Atty. Norman Mastromoro

The meeting was called to order by Mayor Barnes and the salute to flag was given.

The Village Clerk/Treasurer, Karen Crouse, gave the Oath of Office to Charles Straney, a newly elected Trustee.

The attached list of appointments were made. Holdovers in office were as follows:

- Clerk/Treasurer
- Registrar of Vital Statistics
- Deputy Registrar of Vital Statistics
- Planning Board (1)

A motion to accept the attached list of appointments was made by Trustee Castrucci and seconded by Trustee Colorito. All ayes

Selections other than appointments were as follows:

- Official Newspaper---Times Telegram
- Official Bank—NBT and Adirondack
- Time-Place Monthly Meeting—6:30 PM-3<sup>rd</sup> Tues of Month
- Meeting Rules—Village Rules-Motion, Trustee Castrucci, second, Trustee Straney-all ayes
- Policy conferences and Training—one day-Mayor approval, overnight-board approval-Motion, Trustee Castrucci, second, Trustee Straney—all ayes
- Procurement Policy-(purchasing) motion Trustee Grant, second, Trustee Straney—all ayes
- Spec. Meeting and procedures-motion, Trustee Colorito, second, Trustee Castrucci—all ayes
- Approve Open Meeting Law Policy-Trustee Straney, second, Trustee Colorito—all ayes
- Approve Emergency Evaculation Plan-Motion Trustee Castrucci, second, Trustee Colorito—all ayes
- Approve Fair Housing Plan-Motion-Trustee Castrucci, second-Trustee Straney—all ayes
- Public Hearing on Budget—April 25<sup>th</sup>-Motion-Trustee Castrucci, second-Trustee Straney—all ayes
- Next Organizational Meeting-April 2, 2018-motion-Trustee Colorito, second-Trustee Straney—all ayes

Resolutions passed are as follows:

- Prior payments by Clerk/Treasurer—Motion-Trustee Colorito, second-Trustee Castrucci—all ayes
- Designation of Depositories for 2017/18—NBT—Motion-Trustee Castrucci, second, Trustee Straney-all ayes
- Bonding for clerk/treasurer, Deputy Clerk/Treasurer, Mayor and Village Board—Motion-Trustee Colorito, second Trustee Castrucci—all ayes
- Year-end transfers by Treasurer-Motion Trustee Colorito, second Trustee Castrucci-all ayes

Motion to adjourn: Trustee Castrucci and Trustee Grant, All ayes

ORGANAZATIONA MEETING  
APRIL 10, 2017

- 1 Call to Order
- 2 Salute to flag
- 3 Welcome Newly Elected Trustees:
- 4 ~~Resignation~~
- 5 Appointments:
  - Clerk/Treasurer-2 year term ---Holdover
  - Registrar of Vital Statistics-2 year term \_ Holdover
  - Deputy Clerk-Treasurer-1 year term Holdover
  - Deputy Registrar of Vital Statistics-1 year term Holdover
  - Budget Officer-1 year term Karen
  - Historian- 1 year term --Matthew Rapacz
  - Code/Zoning Officer-1 year term--Wayne Horender
  - Fair Housing Officer-1 year term Wayne Horender
  - Director of Emergency Preparedness-1 year --Christopher Weaver
  - Library Board— Two 5 year terms (Matt Rapacz and Cindy Stagliano)
  - Village Attorney- 1 year term--Attorney Norman Mastromoro
  - Deputy Mayor—1 year term--James Castrucci
  - Planning Board- 1-five year term (replace Gordie Brownell) open
  - Grievance Board #1 -2 Trustees & Village Clerk (DPW-Water and WWTP) Clerk-Colorito-Straney
  - Grievance Board #2- -2 Trustees and Police Chief (all dept. not covered under Grievance Board #1) Castrucci, Grant-Diana Callen
  - Fire Chief-term of 1 year -open
  - 1<sup>st</sup> Asst. Fire Chief-term of 1 year Open
  - 2<sup>nd</sup> Asst. Fire Chief-term of 1 year open
  - Housing Authority-(to be done in June) open
  - Harassment Committee—2 one year terms -Trustee Colorito, Chief Callen
  - Community Development Committee- Five 5 year terms Bill Myers, Bill Austin Neil Clard, J.Looman and Christopher Weaver
- 6 Selection of official newspaper
- 7 Selection of Official Bank
- 8 Selection of time and place for regular monthly meetings
- ✓ 9 Resolution-Mileage reimbursement State
- 10 Selection of Roberts Rules of Procedures or new Village Rules
- ✓ 11 Resolution-Prior payments by Clerk/Treasurer
- ✓ 12 Resolution -Designation of Depositories for 2017/18
- 13 <sup>MO 1-1-17</sup> Resolution to approve Bonding for Clerk-Treasurer, Deputy Clerk-Treasurer, Mayor and Village Board

*Resolution to approve Bonding*