

Town of St. Johnsville
Including the Village of St. Johnsville
Dog Licensing Guide



Requirement:

The NYS Agriculture and Markets Law requires that residents of the Village and Town of St. Johnsville license *all* dogs, each year, ensuring the safety and health of our residents and their dogs. Dog owners are required to submit proof of rabies vaccination each year. For first time licensing, proof of spaying or neutering must be submitted to determine the licensing fee. Required Certificates of Proof can be obtained from your veterinarian, County Rabies Clinic or animal shelter. Once your dog is licensed, a renewal form will be mailed to you each year.

Procedure:

Lynn Stever, Town Clerk issues all dog licenses at the Town Barn. There are three options for licensing your dog(s):

- ✓ Option # 1 In-Person: Print and complete the form on the next page for each dog; bring to the Town Barn with proof of rabies vaccination and spaying/neutering if licensing for the first time; submit your payment in cash, check or money order. The Town Office is open on Monday, Wednesday, and Friday from 9 a.m. – 1 p.m.
- ✓ Option #2 Drop-Off: Fill out the form on the next page for each dog; enclose in an envelope with proof of rabies vaccination and spaying/neutering if licensing for the first time; enclose payment in check or money order payable to the Town of St. Johnsville; drop in the mail slot at the Town Barn. Your dog license and submitted proof(s) will be mailed to you.
- ✓ Option #3 Mail-In: Fill out the form on the next page for each dog, enclose in an envelope with proof of rabies vaccination and spaying/neutering if licensing for the first time; enclose payment by check or money order payable to the Town of St. Johnsville; stamp your envelope and mail to:

Lynn Stever, Town Clerk
P.O. Box 28
St. Johnsville, NY 13452

Your dog license and submitted proof(s) will be returned to you by mail.

Town of St. Johnsville
Including the Village of St. Johnsville
First Time, New Dog License Application

Owner's Name: _____

Address: _____

Phone Number Contact: _____

Email Address: _____

Breed: _____

Color - Primary: _____ Secondary: _____

Birth Year: _____

Dog's Name : _____

Gender: _____

Check one: My dog is spayed/neutered. I submit \$5.00.

My dog is not spayed/neutered. I submit \$15.00.

Need help? Contact Lynn Stever, Town Clerk at 518.568.2662 or email your question to tnstjohn1@yahoo.com .